

(SUMMARY)
Requirements for a non-lucrative residence visa:

1. Visa application
2. Fill residence application EX – 01 at the above mentioned link
<https://sede.administracionespublicas.gob.es/pagina/index/directorio/tasa052/>
3. Fill fees application 790-052 to be found on the same link
4. One passport size picture
5. Original Passport valid minimum one year from the date of the visa and copy of all pages.
6. Annual residence permit for non-Jordanians (Original and copy)
7. Copy of documents of business registration and properties. (Original and copy)
8. Bank statements of the last three months. (Original)
9. Certificate of no criminal record from the Jordanian Ministry of Justice. (Original and copy)
10. Certificate from the General Intelligence Department. (Original and copy)
11. Medical certificate. (Original and copy)

The last three documents (medical certificate, Ministry of Justice certificate and GID certificate) should be legalised in the appropriate authorities and the Jordanian Ministry of Foreign Affairs. Then those documents should be translated into Spanish. Original and copies of these three documents should be submitted with the visa application. If the applicant has lived in other countries in the last five years they need criminal records from those countries.

Once the file is ready, the applicant can request an appointment to BLS.

Non-working residence visa – ENGLISH VERSION

Visa to reside in Spain without carrying out any gainful (work or professional) activity, provided that the applicant has sufficient and guaranteed means to live on. This visa does not constitute a work permit.

The following family members may also obtain the visa:

- The spouse or unmarried partner.
- Dependent children and dependent relatives in the ascending line who form part of the family unit.

Required documents:

1. **National visa application form**. Each applicant must complete and sign a visa application, filling in each of its sections.
2. **Non-working residence visa application form**. Each applicant must complete and sign a copy of the EX-01 form, filling in each of its sections.

3. Photograph. A recent, passport-size, colour photograph, taken against a light background, facing forward, without dark or reflective glasses, or any garments concealing the oval of the face.

4. Valid, unexpired passport. The original and a photocopy of the page or pages of the passport that contain biometric data must be submitted. The passport must have a minimum validity period of 1 year and contain two blank pages. Passports issued more than 10 years ago will not be accepted.

5. Proof of financial means. The applicant must submit the originals and a copy of the documents proving that they have sufficient financial means to cover the expenses of residing in Spain for the initial year of the residence permit, or accrediting that they have a regular source of income, for themselves and, where applicable, for the family members accompanying them. The minimum required amount is equivalent to 400% of Spain's Public Multiple Effects Income Indicator (IPREM). To this amount must be added 100% of the IPREM for each family member in the applicant's care. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

6. Health insurance. Original and a copy of the certificate accrediting the public or private health insurance contracted with an insurance entity authorized to operate in Spain. The insurance policy must cover all the risks insured by Spain's public health system.

7. Criminal record check certificate. Applicants of legal age must submit both the original and a copy of the criminal record check certificates issued by their country or countries of residence for the past 5 years. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish. In Jordan, applicants must provide Certificate of no criminal record from the Jordanian Ministry of Justice. (Original and copy) and Certificate from the General Intelligence Department. (Original and copy).

8. Medical certificate. Original and a copy of a medical certificate accrediting that the applicant does not suffer from any disease that could cause serious repercussions for public health pursuant to the 2005 International Health Regulations. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

9. Proof of residence in the consular district.

10. Payment of fees. To pay the fee for the residence permit at the Consular Office, the applicant must complete all the fields of, and sign, two copies of [form 790 code 052](#), ticking box 2.1 (initial temporary residence permit).

Fees can also be paid online, through the link to form 790-052. In this case, the proof of payment obtained from the same webpage must be attached.

The visa fee is of an amount equivalent to 80 euros. For nationals of Australia, Bangladesh, Canada, the United States of America and the United Kingdom different rates are applied for reasons of reciprocity. In these cases, the amount of the fee must be consulted with the Consular Office.

Required documents for family members. For each family member it will be necessary to submit:

- All the required documents specified in sections 1, 2, 3, 4, 6, 7, 8, 9 and 10. For minors, the visa application and the residence permit application must be signed by one of their parents.

- Documents constituting proof of family relationship with the applicant accrediting financial means: birth or marriage certificates issued by the civil registry, certificate of registration as an unmarried couple or any other document substantiating an unmarried partnership with the applicant. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.
- In the case of adult children, documents proving financial dependence, the adult child's civil status and that they continue to form part of the family unit. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.
- In the case of relatives in the ascending line, documents proving financial dependence and that they form part of the family unit. Foreign documents must be legalized or apostilled and, where applicable, must be submitted together with an official translation into Spanish.

When necessary to assess the application, the Consular Office may request additional documents or data and may also ask the applicant to come in for a personal interview.

Procedure

This Consular Office is competent to accept visa applications from individuals residing in the consular district. All non-working residence visas require the obtainment of an initial residence permit, which is processed at the same time as the visa application.

- **Who can apply for a visa:** Visa applications must be submitted in person by the applicant, or by one of their parents if the applicant is a minor.
- **Place of submission:** *Applications can be submitted directly BLS International - Amman (Jordan). An appointment is necessary.*
- **Rectifying the application:** The Consular Office may ask the applicant to submit any missing documents, or to provide additional documents or data that are necessary for a decision regarding the application. The applicant may also be called in for a personal interview.
- **Decision period:** The legal period for reaching a decision is of 3 months from the day after the application submission date, but this period may be extended if an interview or additional documents are requested.
- **Collecting the visa:** The visa must be collected in person by the applicant or by their legal representative (if the applicant is a minor) within a maximum period of 1 month, counted as of the day after the date on which the favourable decision is notified. The Consular Office will inform the applicant regarding the procedure for the return of the passport and any other original documentation.
- **Refusal of the residence permit or visa:** Refusals of the residence permit or visa will always be notified in writing, setting forth the grounds on which the decision adopted was based.
- **Appeals:** If a residence permit or visa is refused, the applicant may submit an appeal for reconsideration to this Consular Office within 1 month of the day following the date on which notification of the refusal is received. An application for judicial review may also be filed with the High Court of Justice of Madrid within the 2-month period beginning the day after the date on which the applicant receives notification of the refusal of the visa or residence permit or of the dismissal of the reconsideration appeal.
- **Validity period of the visa:** The visa will be valid for 90 days. Once in Spain, a Foreigner Identity Card must be applied for within a period of 1 month from the applicant's entry into Spain, at the Foreign Nationals' Office or the corresponding Police Station.